

# **READINGTON TOWNSHIP BOARD OF EDUCATION**

Virtual/In-Person Available at Holland Brook School  
Regular Meeting 7:00 p.m.  
June 8, 2022

## **AGENDA**

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely/in-person on Wednesday, June 8, 2022 at 7:00 p.m. Due to the current public health pandemic, the members of the public who wish to attend the meeting virtually are encouraged to do so by going to Meeting ID:meet.google.com/tni-opvg-gus or joining by phone:(US)+1 218-301-2679 PIN: 929 608 492# The agenda and all materials for the Board meeting appear on the Board web page.

### **I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT**

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Mr. Wallace\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

### **II. FLAG SALUTE**

### **III. SUPERINTENDENT'S REPORT**

- Student Recognitions
- Safety and Security Presentation

### **IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at [jbohm@readington.k12.nj.us](mailto:jbohm@readington.k12.nj.us) by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

#### **0167 PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

### **V. CORRESPONDENCE**

- Email A.R. - Contact Tracing

### **VI. BOARD ACTION**

**A. APPROVAL OF ADMINISTRATIVE REPORTS**

- 1. Motion to adopt 1.01 - 1.03  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_
- 1.01 Motion to approve Enrollment and Drill Reports May 2022  
(Attachment 1.01)
- 1.02 Motion to accept the HIB reports and affirm the Superintendent’s decision:

CASE NUMBER	SCHOOL	DATE	FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING
8	RMS	04/12/2022	Yes
9	RMS	04/12/2022	Yes (offender #1) No (offender #2)

- 1.03 School Safety Data System Submission Report from the period September - December 2021  
(Attachment 1.03)

Roll Call:  
 Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
 Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**B. APPROVAL OF MINUTES**

- 2. Motion to adopt 2.01 - 2.02  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_
- 2.01 Motion to approve the Meeting Minutes May 10, 2022.
- 2.02 Motion to approve the Executive Session Meeting Minutes May 10, 2022.

Roll Call:  
 Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
 Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**C. FINANCE/FACILITIES  
 Committee Report**

- 3. Motion to adopt 3.01 - 3.29  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_
- 3.01 Motion to approve the **Bill List** for the period from **May 12, 2022 through June 9, 2022** for a total amount of **\$1,418,909.66**.  
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule June 10, 2022** for a total amount of **\$4,512.21**.  
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **April 2022** for a total amount of **\$2,128,500.60**.  
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for April 1, 2022 through April 30, 2022**.  
(Attachment 3.04-3.04a)

- 3.05 Motion to ratify and approve the **Student Activities Account for April 1, 2022 through April 30, 2022**. (Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: April 30, 2022 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2022 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of April 30, 2022 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2022.  
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the certification of implementation (COI) for the Special Education Medicaid Initiative (SEMI) for the 2021 - 2022 school year. (Attachment 3.07)
- 3.08 Motion to authorize the following signatures on 2022 - 2023 accounts maintained by the Board of Education:

General Fund Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Cafeteria Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Salary Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Payroll Agency Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Payroll Agency Reimbursement Account (flexible spending reimbursement)	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 1)
Readington Middle School Activity Account	Principal or Assistant Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 2)
Whitehouse School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 2)
Three Bridges School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 2)

Holland Brook School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, Superintendent (any 2)
Capital Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 2)
Emergency Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 2)
Maintenance Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 2)

3.09 Motion to approve the following appointments for the 2022 - 2023 school year as part of their regular job duties:

Affirmative Action Officer(s)	Staci Beegle/Jonathan Moss Alt.
Anti-Bullying Coordinator	Anthony Tumolo
Anti-Bullying Specialist	Elizabeth Furka (TBS)
Anti-Bullying Specialist	Barbara Pauley (HBS)
Anti-Bullying Specialist	Christine Crielly (RMS)
Anti-Bullying Specialist	Adam Connelly (RMS)
Anti-Bullying Specialist	Ellen Goodfellow (RMS)
Anti-Bullying Specialist	Paul Smith (WHS)
Right to Know Officer	Donald Race
504 Committee Coordinator	Staci Beegle
AHERA Coordinator	Donald Race
Substance Awareness Coordinator	Staci Beegle
Integrated Pest Management Coordinator	Donald Race
Chemical Hygiene Officer	Donald Race
Custodian of Records	Jason Bohm
Indoor Air Quality Designee	Donald Race
Public Agency Compliance Officer (PACO)	Jason Bohm
Qualified Purchasing Agent (QPA)	Jason Bohm

Treasurer of School Monies	Ray Egbert
Safety & Health Designee (SAIF)	Donald Race
School Safety Specialists	Sherry Krial and Donald Race
District Wellness Coordinator	Jason Bohm
District Liaison for Homeless	Staci Beegle
District Child Welfare Liaison	Staci Beegle
Liaison to Law Enforcement	Jonathan Hart
Title IX Coordinator	Staci Beegle

3.10 Motion to authorize maintaining the following 2022 - 2023 petty cash accounts in accordance with policy 6620:

ACCOUNT TITLE	BALANCE	EXPENDITURE LIMIT
Readington Middle School Petty Cash	\$100.00	\$25.00
Holland Brook School Petty Cash	\$100.00	\$25.00
Three Bridges School Petty Cash	\$100.00	\$25.00
Whitehouse School Petty Cash	\$100.00	\$25.00
Business Office Petty Cash	\$100.00	\$25.00
Superintendent's Office Petty Cash	\$100.00	\$25.00
Pupil Services Petty Cash	\$100.00	\$25.00
Curriculum and Instruction Petty Cash	\$100.00	\$25.00
Transportation Petty Cash	\$300.00	\$25.00
Life Skills Petty Cash	\$150.00	\$25.00

- 3.11 Motion to designate the School Business Administrator/Board Secretary as School Funds Investor pursuant to all applicable legislation and regulations for 2022 - 2023.
- 3.12 Motion to authorize the Business Administrator, in consult with the Superintendent, to remit 2022 - 2023 payments including electronic bill payments as deemed necessary, between scheduled board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees.
- 3.13 Motion to authorize the Business Administrator with approval of the Superintendent to make 2022 - 2023 account transfers between board meetings pending ratification by the Readington Township Board of Education.
- 3.14 Motion to authorize the Business Administrator, with the approval from the Finance Committee, to approve change orders for HBS Roofing, HBS Curriculum Office, and TBS Cupola projects after the June 8, 2022

board meeting through its September 13, 2022 board meeting to be subsequently ratified by the Readington Township Board of Education at board meetings of July 19, and August 23, or September 13, 2022.

3.15 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES FOR 2022-2023:

**WHEREAS**, the Readington Township Board of Education has a need to award the following professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,  
**WHEREAS**, the anticipated term of this contract is one (1) year; and  
**WHEREAS**, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and  
**WHEREAS**, the following professionals have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and  
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township authorizes Jason M. Bohm, Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and  
**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination Val be placed on file with this Resolution; and  
**BE IT FURTHER RESOLVED** that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

**READINGTON TOWNSHIP SCHOOL DISTRICT PROFESSIONAL CONTRACTS**

<b>CONTRACT</b>	<b>FIRM</b>	<b>2022 - 2023</b>
Attorney	Fogarty & Hara	\$175.00/hr Partner
		\$155.00/hr Associate
Auditor	Bedard, Kurowicki & Co	\$220.00/hr Principal
		\$135.00 -150.00/hr Manager
		\$125.00/hr Senior
		\$85.00-100.00/hr Staff Accountant
		\$75.00/hr ParaProfessional/Administrator
Architect	Settembrino Architects	\$150.00/hr Principal
		\$145.00/hr Project Manager
		\$145.00/hr Senior Project Manager
		\$140.00/hr Architect
		\$125.00/hr Construction Administrator
		\$135.00/hr Interior Designer

		\$125.00/hr Architectural Designer
		\$90.00/hr Administrative Support
		\$110.00/hr Technical Consultant
		\$95.00/hr Accounting Department
Bond Attorney	Wilentz, Goldman & Spitzer	\$500.00 Unsuccessful Referendum Election Documentation
		\$1,000.00 Successful Referendum Election Documentation
		Bond Issuance: \$5,000.00 Plus \$1.10 Per Thousand Maximum \$15,000.00
		Short Term Bond Anticipation Notes \$0.60 Per Thousand Principal Minimum \$2,500.00
		Lease Purchase Financing 5,000.00 plus \$1.10 per Thousand Principal
		Refunding Bond Issuance \$10,000.00 plus \$1.10 Per Thousand Principal
		Hourly Rates: \$150.00 Attorneys \$70.00 Paralegals
Financial Advisory Services	Phoenix Advisors, LLC	Bonds: \$1.00 Per 1,000.00 Issued - Minimum \$10,000.00 Maximum \$17,500.00
		Notes: \$0.25 Per 1,000 Issued Minimum \$2,500.00
		ESIP: \$7,500.00-\$10,000.00
		5 Yr Lease Purchase \$2,500.00
		Hourly Rate \$150.00 Continuing Disclosure Services \$1,100.00
Policy Management	Strauss Esmay	\$4,785.00

- 3.16 Motion to acknowledge a report of awarded 2022 - 2023 contracts from the Business Administrator Pursuant to PL 2015, Chapter 47 the Readington Township Board of Education intends to renew, award, or permit to expire contracts previously awarded by the Readington Township Board of Education. These contracts are, have been, and will continue to be in full compliance with the state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, N.J.A.C Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 20.

(Attachment 3.16)

3.17 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR SERVICES FOR 2022 - 2023:

**WHEREAS**, the Readington Township Board of Education has a need to award the attached list of service renewal contracts, and

**WHEREAS**, the goods and services are of a proprietary nature,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township renews service contracts with the attached list of Vendors.

(Attachment 3.17)

3.18 Motion to approve the appointment of CBIZ Insurance Services as broker of record for the 2022 - 2023 school year for the district's property, liability and voluntary student accident insurances as an extraordinary unspecifiable service.

3.19 Motion to approve the attached list of educational/medical professional services providers with 2022 - 2023 rates as listed.

(Attachment 3.19)

3.20 Motion to approve professional services and rates from Hunterdon County ESC for the 2022 - 2023 school year.

(Attachment 3.20)

3.21 Motion to renew HorizonMyWay/Further as the third party administrator for the 2022 - 2023 school year at a cost of \$6.00 per person for the Readington Township Board of Education's Flexible Spending Plan, with a \$2,850.00 maximum contribution for Medical Flexible Spending and a \$5,000.00 maximum contribution for Dependent Care.

3.22 Motion to approve the following resolution:

**WHEREAS**, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the Readington Township Board of Education has determined that funding may be available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Readington Township Board of Education that hereby authorizes the district's School Business Administrator to make the following transfer consistent with all applicable laws and regulations subject to funds availability on June 30, 2023:

Capital Reserve not to exceed \$1,900,000.00

Maintenance Reserve not to exceed \$600,000.00

Emergency Reserve not to exceed \$125,000.00

3.23 Motion to approve a 403b and 457 third party services agreement with The OMNI Group for July 1, 2022 - June 30, 2023 for a fee of \$1,536.00, and separately SACT at no cost.

3.24 Motion to approve a required student lunch price for the 2022 - 2023 school year as \$3.50 and adult lunch price of \$4.00 (an increase of .50 from 2021 - 2022 school year for both) and the student breakfast meal price of \$2.00.

3.25 Motion to approve Shared Services Agreement between Readington Board of Education and Tewksbury Township Board of Education for transportation services for the 2022 - 2023 school year.  
(Attachment 3.25)

3.26 Motion to approve the revised Shared Service Agreement between the Readington Township Board of Education and Branchburg Board of Education for transportation services for the 2022 - 2023 school year.



(Attachment 3.26)

3.27 Motion to approve the Membership Renewal and the Indemnity and Trust Renewal with SAIF (School Alliance Insurance Fund) for general liability, workers compensation, automobile, professional liability, and other insurances for the 2022 - 2023 school year.

3.28 Motion to void the following checks:

CHECK NUMBER	ACCOUNT	DATE	AMOUNT
2230	Cafeteria	07/28/2021	\$10.40
2251	Cafeteria	07/28/2021	\$41.45

3.29 Motion to approve Naglieri Nonverbal Ability Test training services contract with Pearson in the amount of \$2,100.00 to be held on October 17, 2022.  
(Attachment 3.29)

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Mr. Wallace\_\_\_\_\_  
Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

#### D. EDUCATION/TECHNOLOGY

##### Committee Report

4. Motion to adopt 4.01 - 4.07  
Motion\_\_\_\_\_ 2<sup>nd</sup>\_\_\_\_\_

4.01 Motion to adopt the following curriculum for the 2022 - 2023 school year:  
(Attachment 4.01)

Science Curriculum Grades K-5
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4.02 Motion to adopt the following additional field trips for the 2021 - 2022 school year:

GROUP/GRADE	FIELD TRIP	LOCATION	COST TO PARENT
6-8 G&T & Eco Ambassadors	Sustainability Read-Alouds with TBS K-3 Students	Three Bridges School	- 0 -
6-8 G&T & Eco Ambassadors	Sustainability Read-Alouds with WHS K-3 Students	Whitehouse School	- 0 -
4-8 Life Skills	Paradise Golf	Flemington NJ	- 0 -

4.03 Motion to adopt the following field trips for the Summer 2022 ESY Program:

GROUP	FIELD TRIP	LOCATION	COST TO PARENT
Life Skills	Aldi	Flemington NJ	- 0 -
Life Skills	Barry's Appliance	Bridgewater NJ	- 0 -

Life Skills	Sorella's and Rita's	Whitehouse Station NJ	- 0 -
Life Skills	Char Burger and Creamery	Bridgewater NJ	- 0 -
Life Skills	Hillsborough Cinemas	Hillsborough NJ	- 0 -
Life Skills	Polar Cub	Whitehouse Station NJ	- 0 -

- 4.04 Motion to apply and accept the Sustainable Jersey grant in the amount of \$10,000.00 to be used for the Three Bridges School Bioswale Project.
- 4.05 Motion to ratify and approve Stepping Forward Counseling Center to provide home instruction for student: H-202109 from May 15, 2022 - May 31, 2022 for 5 hours per week at a rate of \$75.00 per hour.
- 4.06 Motion to approve Preschool Disabled Extended Day Class hours for the 2022 - 2023 school year from 10:30 a.m. to 3:25 p.m.
- 4.07 Motion to adopt the following fundraiser for the 2021-2022 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	8th Grade Dance Photo Booth	Student Activities Fund

Roll Call:

Mrs. Bettermann\_\_\_\_\_ Mrs. Fiore\_\_\_\_\_ Mr. Peach\_\_\_\_\_ Mrs. Podgorski\_\_\_\_\_ Mr. Wallace\_\_\_\_\_ Mrs. Wolf\_\_\_\_\_ Mr. Zwerling\_\_\_\_\_ Dr. Cerciello\_\_\_\_\_ Mrs. Hample\_\_\_\_\_

**E. PERSONNEL  
Committee Report**

5. Motion to adopt 5.01 - 5.41  
Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

5.01 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Kristen Doyle	Clerical Aide (TBS) 40-03-D4/arb	\$18.87/hr Clerical Step 15 (prorated)	06/22/2022 - 06/30/2022
Kristen Doyle	Clerical Aide (TBS) 40-03-D4/arb	\$19.21/hr Clerical Step 15	09/01/2022 - 6/30/2023
Julia Ricardo	Teacher/1st Grade (WHS) 20-04-D2/adk	\$56,985.00 BA Step 1	09/01/2022 - 06/30/2023
Maria Post	CST Secretary (BOE) 50-05D4/adk	\$48,735.00 Secretary Step 12-13 (12)	07/01/2022 - 06/30/2023
Philip McGinty	Teacher/Math (RMS) 20-01-D2/ahd	\$57,485.00 BA Step 2	09/01/2022 - 06/30/2023

Dana Silva	Aide/Special Education (TBS) 30-03-D3/alb	\$19.16/hr Aide NC Step 5	09/01/2022 - 06/30/2022
John Ryniewicz	Bus Driver (Transportation) New Position	\$24.75/hr Bus Driver Step 4	09/01/2022 - 06/30/2022
Jennifer Peist	Aide/Special Education (TBS) 30-03-D3/awg	\$22.48/hr Aide NC Step 16	09/01/2022 - 06/30/2022
Jessica Weiss	Teacher/Grade 4 (HBS) 20-02-D2/abs	\$57,485.00 BA Step 2	09/01/2022 - 06/30/2022
Leslie Martinez	Teacher/G&T (WHS) 20-04-D2/adq	\$87,870.00 MA Step 20	09/01/2022 - 06/30/2022
Joshua Idio	LTS Teacher/Music (RMS) 20-01-D2/agw	Substitute rate for the first 20 consecutive days, \$62,585.00 MA Step 1 per diem rate thereafter (prorated)	09/01/2022 - 12/23/2022
Caroline Ratanski	LTS Teacher/LA (RMS) 20-01-D2/aes	\$56,260.00 BA Step 1 (prorated)	05/31/2022 - 06/30/2022

5.02 Motion to approve the following resignation:

NAME	POSITION	EFFECTIVE DATE
Maria Gillikin	Aide/Special Education (TBS) 30-03-D3/avm	06/30/2022

5.03 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2022 - 2023 school year:

NAME	CHANGE	POSITION	LOCATION
Lori Yukniewicz	Transfer From: To:	20-04-D2/adq New Position	WHS Teacher/G&T WHS Teacher/Grade 2
Laurie Levesque	Transfer From: To:	20-04-D2/axt 20-03-D2/axu 20-04-D2/axt	WHS .4 Teacher/Music TBS .6 Teacher/Music WHS FT Teacher/Music
Kathryn Cecala	Transfer From: To:	20-01-D2/aem 20-01-D2/aeo	RMS Teacher/SS/Grade 6 RMS Teacher/SS/Grade 7
Jennifer Heller	Transfer From:	20-01-D2/aem	RMS Teacher/BD

	To:	20-01-D2/aie	RMS Teacher/Special Education
	Delete	20-01-D2/aem	RMS Teacher/BD
	Create	20-05-D2/bbn	WHS Teacher/Grade 2
	Create	20-03-D2/bbo	TBS Teacher/Preschool Disabilities
	Create	20-02-D2/bbp	HBS Teacher/Grade 4
	Create	80-06-P6/bbp	Bus Driver

- 5.04 Motion to accept the Superintendent's recommendation and ratify the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
John Ryniewicz	Substitute Bus Driver
Joshua Idio	Substitute Teacher/Aide

- 5.05 Motion to approve the employment agreement for Jason M. Bohm, Business Administrator/Board Secretary for the 2022 - 2023 school year.  
(Attachment 5.05)
- 5.06 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers participating in the 2022 Summer Teacher Academy Sessions.  
(Attachment 5.06)
- 5.07 Motion to approve Betsy Freeman as Coordinator of Green Initiatives & Sustainability for the 2022-2023 school year at a stipend of \$4,000.00.
- 5.08 Motion to approve payment to the following staff members for the 2022 summer work in accordance with their positions as Instructional Coaches at their contractual per diem rates not to exceed the maximum number of days:

STAFF MEMBER	POSITION	MAXIMUM SUMMER HOURS/DAYS
Nicole Maraventano	Literacy Coach	5 days
Jodi Rehrig	Math Coach	5 days
Carey-Anne Hendershot	Math Coach	2 days

- 5.09 Motion to accept the Superintendent's recommendation and approve the following technology summer support staff effective July 1, 2022 through August 31, 2022, not to exceed \$8,640.00:

TEACHER/STAFF MEMBER	WEEKS/HOURS	MAXIMUM SUMMER HOURS	RATE/HOUR
Allison Lovering	10 Weeks 32 Hours/Week	500	\$17.00
José Fernandez	10 Weeks 32 Hours/Week	500	\$17.00

- 5.10 Motion to approve the Superintendent's recommendation and re-appoint Substitutes for the 2022 - 2023 school year.  
(Attachment 5.10)
- 5.11 Motion to approve Substitute Rates for the 2022 - 2023 school year, including a one-time \$100 stipend after the 50 cumulative full days are worked during the school year:

<b>SUBSTITUTE POSITION</b>	<b>RATE PER DAY</b>
Teachers	\$110.00
School Nurses	\$225.00
Paraprofessionals	\$95.00
Clerical Aides/Secretaries/Custodians	\$105.00

- 5.12 Motion to authorize the Superintendent to hire new staff, with the approval of the Personnel Committee, after the June 8, 2022 board meeting through its September 13, 2022 board meeting to be subsequently ratified by the Readington Township Board of Education at Board Meetings of July 19, and August 23, or September 13, 2022.
- 5.13 Motion to authorize the Superintendent to hire substitutes, aides, bus drivers, and bus aides, with the approval of the Personnel Committee for the entire 2022 - 2023 school year. The motion for approval of personnel will be brought to the Readington Township Board of Education for ratification at the next scheduled Board meeting.
- 5.14 Motion to approve the attached list of Readington and Branchburg bus drivers for the 2022 Extended School Year Program, Monday through Thursday at their contracted salary, from July 11, 2022 through August 11, 2022, not to exceed 18 hours per week.  
(Attachment 5.15)
- 5.15 Motion to approve payment to Adam Connelly, Christine Crielly, Ellen Goodfellow, Barbara Pauley, and Paul Smith for 2022 summer work in accordance with their positions as school counselors at their contractual per diem rate for a maximum of 5 days.
- 5.16 Motion to approve Christopher Kober as RMS Athletic Coordinator for the 2022 - 2023 school year at a stipend per RTEA contract.
- 5.17 Motion to approve the following Team Leaders for the 2022 - 2023 school year at their contractual rate:

<b>SCHOOL/GRADE</b>	<b>TEAM LEADER</b>
HBS/4 <sup>th</sup> Grade	Jennifer Higdon
HBS/5 <sup>th</sup> Grade	Trish Noonan/Mary Padavano
RMS/6 <sup>th</sup> Grade	Lisa Moor/Denise Birmingham
RMS/7 <sup>th</sup> Grade	Carey-Ann Hendershot/Cheryl Bellew
RMS/8 <sup>th</sup> Grade	Christopher Kober/Allison Lovering
RMS/Encore	Lora Peterson
RMS/Special Education	Marybeth Schwarz

- 5.18 Motion to accept the Superintendent's recommendation to approve the following certificated staff members to teach the Math Accelerate Virtual Home Instruction Program for four (4) weeks during the summer of 2022 at their contractual rate of \$30.00 per hour, not to exceed a total aggregate amount 325 hours. This program is funded through the ESSER III/ARP grant.

Megan Greco	Lori Yukniewicz
Carey-Anne Hendershot	Krista Gras
Brian O'Neil	Cary Robb
Anna Shinn	Colleen Ogden
Kristi Daurenheim	

- 5.19 Motion to approve Mindy Bennington as the RMS Team Leader for 4 months at a rate of \$600, and Alli Lovering as the RMS team leader for 6 months at a rate of \$900 for the 2021 - 2022 school year.
- 5.20 Motion to approve the following job descriptions:  
(Attachment 5.20-5.20a)
- Supervisor of Transportation
  - Assistant Dispatcher/Clerk
- 5.21 Motion to abolish the following job description:
- Coordinator of Transportation
- 5.22 Motion to appoint Marci Cole as Supervisor of Transportation at a salary of \$90,000.00, effective July 1, 2022 - June 30, 2023.
- 5.23 Motion to approve a stipend in the amount of \$2,000.00 for Marci Cole, Dispatcher, for the 2021 - 2022 school year for active supervisor duties for Branchburg Board of Education in May and June due to departure of their supervisor under the shared services arrangement. Stipend shall be paid in full by Branchburg Board of Education.
- 5.24 Motion to accept the Superintendent's recommendation to approve the attached revised list of Summer Enrichment programs, facilitators, and facilitator stipends for the self-sustaining 2022 Readington Township School District Summer Enrichment Program approved on the May 10th BOE agenda.  
(Attachment 5.25)
- 5.25 Motion to approve the Special Education Teachers listed on the attachment to teach the district's Extended School Year Program during the summer of 2022 at their summer rate, not to exceed their allotted hours/days.  
(Attachment 5.25)
- 5.26 Motion to approve the Instructional Aides listed on the attachment to provide support to the district's Extended School Year Program during the summer of 2022 at their summer rate, not to exceed the allotted hours/days.  
(Attachment 5.26)
- 5.27 Motion to approve Kristen Fabriczi and Amy Langston, district Speech and Language Specialists, to provide speech and language services during the district's Extended School Year Program not to exceed 5 hours per day for 20 days from July 11, 2022 - August 11, 2022 at the rate of \$70.00/hour.
- 5.28 Motion to approve Denise Cathro, Amy Langston, Kristen Fabriczi and Beth Luque, district Speech and Language Specialists, to attend child study team referral, eligibility and IEP meetings on an as needed basis between July 1 - August 31, 2022 at their summer rate, not to exceed \$1,500.00 collectively.
- 5.29 Motion to approve Denise Cathro, Amy Langston, Kristen Fabriczi and Beth Luque, district Speech and Language Specialists, to conduct speech and language evaluations between July 1 - August 31, 2022 at their summer rate, not to exceed \$1,500.00 collectively.

- 5.30 Motion to approve all special education and general education teachers to attend Special Education Planning, Eligibility and IEP meetings between July 1 - August 31, 2022 at their contractual rate.
- 5.31 Motion to approve Maureen Sjonell and Jill Komosinski, School Nurses, to work during the summer to complete fall sports physicals at their summer rate for a collective total not to exceed 40 hours.
- 5.32 Motion to approve Maureen Sjonell and Jill Komosinski, School Nurses, to attend community-based instruction, field trips and health office coverage during Extended School Year Program, not to exceed 20 hours each at their contractual rate.
- 5.33 Motion to approve Stephanie Armstrong, Nurse, to work during Extended School Year Program, not to exceed 4.5 hours per day, at her contractual rate.
- 5.34 Motion to approve Lori Gabrielsen and Dawn LoCalio, to review student records, conduct evaluations on new/move-in ESL students at their contractual rate not to exceed 20 hours collectively.
- 5.35 Motion to approve Sheri Simonetti to facilitate IEP training, during New Teacher Orientation, not to exceed 3 hours, at her contractual rate.
- 5.36 Motion to approve Kelli Marella and Carrie DeStefano to provide OT/PT services and conduct evaluations, during ESY, at their contractual rate.
- 5.37 Motion to approve Lauren Glick and Ann Roarty to work up to 18 hours each during the summer to conduct Compensatory Education Meetings at their contractual rate.
- 5.38 Motion to approve Kathy McBride to work up to 15 days during the summer for Secretarial assistance at Holland Brook School at her contractual rate.
- 5.39 Motion to approve the following teachers as homework room substitutes for June 2022 at their contractual rate:

NAME	SESSION
Colleen Caballero	A.M.
Lauryn Ingram	P.M.

- 5.40 **WHEREAS**, the Readington Township Board of Education (the “Board”) and the Readington Township Administrators’ Association (the “Association”) are parties to a Collective Negotiations Agreement governing the terms and conditions of employment for administrative and supervisory personnel for the period beginning July 1, 2021 and ending June 30, 2024 (the “CNA”); and **WHEREAS**, the Parties are desirous of amending Appendix A to reflect the retirement of Sharon Moffat and the hiring of Timothy Charleston as the new Middle School Principal. **NOW, THEREFORE**, based on the foregoing premises, the Parties agree to amend Appendix A.
- 5.41 Motion to ratify and approve the Superintendent’s recommendation and approve Scott Bennert as Readington Middle School chaperone for the 2021-2022 school year.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
 Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

**F. COMMUNICATION**  
**Committee Report**

- 6. Motion to adopt 6.01 - 6.03  
 Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

6.01 Motion to accept the Superintendent's recommendation and approve the following policies for second reading:  
(Attachment 6.01)

- Policy 1648.15 - Recordkeeping for Healthcare Settings in School Buildings – COVID-19
- Policy 2417 - Student Intervention and Referral Services
- Policy 8420 - Emergency and Crisis Situations

6.02 Motion to accept the Superintendent's recommendation and approve the following policies for first reading:  
(Attachment 6.02)

- Policy 3161 - Examination for Cause
- Policy 4161 - Examination for Cause
- Policy 5512 - Harassment, Intimidation, and Bullying
- Policy 7410 - Maintenance and Repair
- Policy 9320 - Cooperation with Law Enforcement Agencies
- Policy 5520 - Disorder and Demonstration

6.03 Motion to approve the revised school hours for the 2022 - 2023 school year.  
(Attachment 6.03)

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

## VII. UNFINISHED BUSINESS

- Board Training with Judith Wilson

## VIII. NEW BUSINESS FROM BOARD

- [Board Member Petitions](#) due to the County Office by July 25 at 4:00 p.m.
- Board Meetings Relocation to Readington Middle School: July 19, 2022 and August 23, 2022, starting at 5:00 p.m.
- Notes from the 2022 Equity Conference

## IX. OPEN TO THE PUBLIC

### X. EXECUTIVE SESSION

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss Superintendent's evaluation for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

### XI. RETURN TO PUBLIC SESSION

Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zwerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_

## XII. ADJOURNMENT

**Motion to adjourn at:**



Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call:

Mrs. Bettermann \_\_\_\_\_ Mrs. Fiore \_\_\_\_\_ Mr. Peach \_\_\_\_\_ Mrs. Podgorski \_\_\_\_\_ Mr. Wallace \_\_\_\_\_  
Mrs. Wolf \_\_\_\_\_ Mr. Zerling \_\_\_\_\_ Dr. Cerciello \_\_\_\_\_ Mrs. Hample \_\_\_\_\_